



MINUTES

Planning & Evaluation Committee Regular Meeting

Thursday, December 2, 2021
West Center – Room 2 / Zoom

Committee Approved – February 10, 2022

Attendees: Ted Boyett (Chair), Lorri Ague, Carol Lambert, Jim Maxwell, David Messick, Roger Myers, Jim Rundlett, Diane West, Mike Zelenak (President/ex officio), Scott Somers (CEO), David Jund (Facilities Director/Liaison), Kris Zubicki (Recreation Services Director), David Webster (CFO) and Tom Demma (Meeting Scribe)

Visitors: 19

1. Call to Order/Roll/Establish Quorum

Chair Boyett called the meeting to order at 1:00pm MST. Roll was called; quorum established.

2. Adopt Agenda

MOTION: Ague/Seconded. Approve agenda as presented.

Passed: unanimous

3. Approve November 4, 2021 Regular Meeting and November 18, 2021 Work Session Minutes

MOTION: Myers/Seconded. Approve meeting minutes as presented.

Passed: unanimous

4. Success Stories - Individual and Committee Member – no report

5. Chairman's Thoughts

Chair Boyett shared his observations about the committee's work and the degree of consultation that has occurred with club representatives.

6. Staff Reports

- East Center Pool Replacement Project - Facilities Director Jund reported on the status of the East Center Pool and Spa rebuild with excavation expected to start on December 6.
- CPR Pilot Next Steps - Jund reported on the progress being made on the CPR Pilot.

7. Facility Organization Options and Recommendations

CEO Somers reviewed the results of the recently conducted space use options survey and the updated Plan A and B recommendations for space allocations.

**MOTION: Lambert/Seconded. Plan A of the two space allocation options is to be referred to the Board of Directors for review when it meets for a Work Session on December 8, 2021.
Passed: unanimous**

Committee members were informed of the policy applicable to underutilized dedicated club space. Committee members were encouraged to acquaint themselves with the policy before using it in future decision making.

CEO Somers reviewed actions expected to be implemented in the near future regarding keeping GVR members informed with accurate and timely information.

- 8. Criteria Subcommittee Update** - Committee awaits receiving information from the CPR Pilot.
- 9. Capital Subcommittee Projects Review (SOP) Update** – no report
- 10. Aquatic Subcommittee** – Subcommittee Chair Messick reported work continues.
- 11. Additional Comments from Committee, Staff, BOD members** – none
- 12. Remaining Schedule on Facility Organization Options**
Chair Boyett reviewed the remaining schedule:
 - December 6, 2-4pm: Report findings and recommendation to BOD Work Session
 - December 9, 1-2:30pm: Review recommendation for BOD, if needed
 - December 15, 2-4pm: Anticipated BOD motion accepting P&E recommendation
- 13. Member Comments** – Addressed during the meeting.
- 14. Adjournment**
**MOTION: Maxwell/Seconded. Adjourn meeting at 2:47pm MST.
Passed: unanimous**